

Enroll Fingerprints

Enter (M/↵) > User Mng. > Manage

Summary:

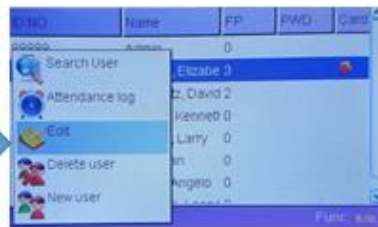
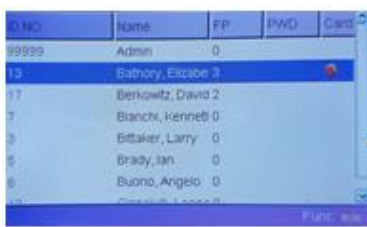
- ✓ User Manage > Manage
- ✓ Employee > Edit
- ✓ Enroll FP
- ✓ Scan finger 3 times
- ✓ Esc
- ✓ Ok



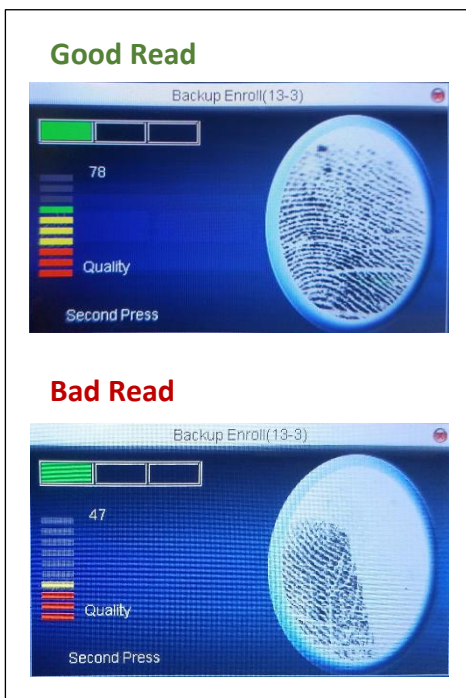
Choose **employee's name**

Choose **"Edit"**

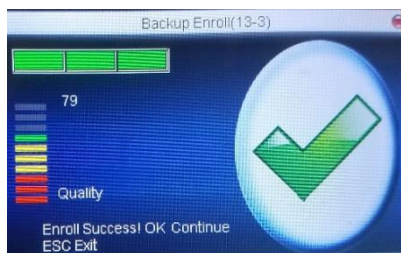
On the employee's Edit screen, choose **"Enroll FP"**



Scan the same finger 3 times. Make sure the print is clear and the quality is in the green.



Enroll Successful



To enroll an additional fingerprint:

Click **Enter**, repeat steps

To save print and move on to next employee:

Click **Esc**

To save: Scroll down to "OK" and click Enter

